

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

AQAR for the year

2011-12

### 1. Details of the Institution

1.1 Name of the Institution

SRI PRATAP COLLEGE

1.2 Address Line 1

MAULANA AZAD ROAD

Address Line 2

City/Town

SRINAGAR

State

Jammu and Kashmir

Pin Code

190001

Institution e-mail address

Spesgr1905@gmail.com

Contact Nos.

0194-2476828

Name of the Head of the Institution:

Prof. (Dr.) Nazir Ahmad Gilkar

Tel. No. with STD Code:

0194-246828

Mobile:

9419010839

Name of the IQAC Co-ordinator:

Prof. Manzoor Ahmad Wani

Mobile:

9419018024

IQAC e-mail address:

Iqac.spc@spcollege.co.in

1.3 NAAC Track ID

OR

1.4 NAAC Executive Committee No. & Date:

EC/33/295 Dated:16-09-2004

1.5 Website address:

www.spcollege.co.in

Web-link of the AQAR:

www.spcollege.co.in/NaacDoc.aspx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	8.3	2004	05 yrs
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

08/03/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2010-11 submitted to NAAC on 17-09-2015

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Kashmir, Srinagar-6

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="0"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="NIL"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="05"/>
2.10 No. of IQAC meetings held	03/year

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- First Monthly IQAC newsletter was published for internal circulation
- Biannual newsletter 'THE PRATAP POST' published for both internal and external circulation
- Wider consultation with the staff for effective transaction of curriculum.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
	<i>Annexure I</i>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

*Annexure I*

## PART B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG (chemistry, Env. Science)	02	-	-	-
UG (B.Sc, B.Sc IT)	02	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	04	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	-
Annual	01

##### 1.3 Feedback from stakeholders\*

*(On all aspects)*

Alumni

Parents

Employers

Students

Mode of feedback :

Online

Manual

Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, regular syllabi revision/update meeting conducted in University (Affiliating)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II 2011-2012

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	67	44	23	-	-

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	24	-	12	--	-	-	-	-	36

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

04

28

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	-	2	6
Presented papers	-	3	3
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Screening of documentaries to make them understand certain topics effectively.
- Assignments for group discussion in the class.

2.7 Total No. of actual teaching days during this academic year

166

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N.A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

19	-	-
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2.10 Average percentage of attendance of students

78
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2.11 Course/Programme wise distribution of pass percentage :

S.No	Title of the Programme	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
1.	PG Env. Sci	15	-	80.0	6.6	-	86.6
2.	PG Chem.	13	-	23	30	38.4	91.4
3.	B.Sc.	381	-	19.4	66.4	-	85.8
4.	B.Sc.IT	15	-	66.6	6.6	-	73.2

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- |  |
|--|
| <ul style="list-style-type: none"> <li>• Through Periodic meeting with teaching staff.</li> <li>• By analysis of the feedback received from the students through Academic Affairs Committee.</li> <li>• Result evaluation and fixing the responsibility of lacunae if any</li> </ul> |
|--|

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	19
UGC – Faculty Improvement Programme	1
HRD programmes	-
Orientation programmes	10
Faculty exchange programme	1
Staff training conducted by the university	-
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	19
Others	13

2.14 Details of Administrative and Technical staff



Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	12	-	05
Technical Staff	40	37	-	37

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Two Day National Conference on “Recent Trends in Biosciences” 2<sup>nd</sup>-3<sup>rd</sup> October, 2011
- One Day State Level Seminar on “Chemistry in the Service of Mankind” 17<sup>th</sup> October, 2011
- Nature Talk Series: 23<sup>rd</sup> and 30<sup>th</sup> May, 2011
- Tree Talk: 5<sup>th</sup> June, 2011

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	25 lac	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	01	-
Non-Peer Review Journals	-	01	-
e-Journals	-	-	-
Conference proceedings	-	01	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2009 till date	MOEF, GOI	25 lac	15 lac
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

15lac

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : **Not Applicable**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	01	01	-	-
Sponsoring agencies		DBT, GOI	College	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="09"/>	State level	<input type="text" value="61"/>
National level	<input type="text" value="08"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="03"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="02"/>	College forum	<input type="text" value="31"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>	Any other	<input type="text" value="10"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- World Arbor Day: 21<sup>st</sup> March, 2011
- World Environment Day Celebrations: 5<sup>th</sup> June, 2011
- Adoption of Leprosy Colony: 5<sup>th</sup> June, 2011
- World AIDS Day: 1<sup>st</sup> December, 2011

## Criterion – IV 2011-12

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	24.25 Acres	--	--	24.25
Class rooms	28	--	--	28
Laboratories	31	--	--	31
Seminar Halls	01	--	--	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	05	03	UGC/ State Govt	08
Value of the equipment purchased during the year (Rs. in Lakhs)	343.30	3.95	Stae Govt.	347.25
Others	--	--	--	--

#### 4.2 Computerization of administration and library

- e-inventory created for 25,000 books in library software ( SOUL 1)
- Computer systems installed at administrative and finance sections.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	71070	3737867	570	223750	71640	3961617
Reference Books	7499	508400	125	56250	7624	564650
e-Books	51746	10000	51746	5000	51746	15000
Journals	11	8800	11	4600	11	13400
e-Journals	2154	10000	2154	5000	2154	15000
Digital Database	--	--	--	--	--	--
CD & Video	46	Gratis	10	Gratis	56	Gratis
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	80	08	10	01	--	01		
Added	20	--	--	--	--	--		
Total	100	08	10	01	--	01		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Access to on line resources ( e-journals & e books) through NLIST programme.
- Deptt. Of IT organised career informative interactions with IT professionals from different IT institutions to help outgoing students.
- Deptt. Of IT organised a placement interaction with human resource executive of global IT company AEGIS

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.78
ii) Campus Infrastructure and facilities	28.18
iii) Equipments	0.50
iv) Others	16.37
<b>Total:</b>	<b>45.83</b>

## Criterion – V (2011-12)

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC in its monitoring and evaluative meetings, highlights the need for enhancement in student support services. The services in place listed in the newsletter for general awareness and usage of the student community.

#### 5.2 Efforts made by the institution for tracking the progression

The record of the students who qualify competitive / eligibility tests is being tracked by IQAC through various sources and it reveals that three students have qualified the national and state eligibility tests.

The efforts are made to keep a track of the extra-curricular activities of the students, and a record of the activities related to their development is also being analysed

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2103	50	-	-

#### (b) No. of students outside the state

NIL

#### (c) No. of international students

NIL

Men	No	%	Women	No	%
	1908	90.71		195	9.29

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1573	-	141	11	-	1725	2043	-	101	09	-	2153

Demand ratio                  Dropout %    16.40

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for University entrance examination conducted during winter vocation Jan-Feb 2012.

No. of students beneficiaries

325

5.5 No. of students qualified in these examinations

NET	02	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Aegis placement interaction in October, 2011
- AICURD workshop on prime Minister employment generation on 31<sup>st</sup> March, 2011.
- Career advancement workshop by IIPM in May, 2011.
- Career advancement workshop by RIHT, Chandigarh in April, 2011.
- Interactive career counselling session by EXNET international on 26<sup>th</sup> July, 2011.
- Recruitment drive by WNS Global Services (P) Ltd. Gurgaon on 26<sup>th</sup> Sept. 2011
- Placement drive by Met-Life, India on 28<sup>th</sup> Nov. 2011.

No. of students benefitted

500

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	350	nil	No Data available

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

64

National level

-

International level

-



No. of students participated in cultural events Nil

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	100	136000
Financial support from government	75	560800
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives Nil

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives

5.13 Major grievances of students (if any) redressed:

- Shaded pockets designed from waste for the students to have respite from the SUN in open areas of the college.
- The process of providing clean drinking water facility to the students initiated.
- Construction of Badminton court for students and faculty.

## Criterion – VI (2011-12)

### **6. Governance, Leadership and Management**

VISION: To strive, to seek, to find out, not to yield

MISSION: To enable the students to think logically, analytically and critically in order to inculcate scientific temper in them

To realise ones potential for self-development in terms of physical, emotional, intellectual and moral attainments through educational experience

To enquire a comparative capability to appreciate and imbibe the emerging values of contemporary times such as concern for ecology, equity, credibility, harmony and cultural pluralism

#### 6.2 Does the Institution has a management Information System

Yes, MIS in place, Institution has a management Information system subservient to statutory body. Web site is fully functional and stake holders are extracting the information as and when required. Management Information system managed by different sections depending up on the type of information e.g. all information regarding financial transaction and administrative matter is managed by the administrative office of the institute while as all academic information is managed by the academic affair committee. The extension activities are managed by IQAC.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The faculty of the institution being the main stake holders in the curriculum development plays a pivotal role in designing and transacting the same.

##### 6.3.2 Teaching and Learning

- Edu-Sat Programmes
- Interaction with eminent personalities
- Classroom work aided with teaching learning materials.
- Laboratory work.
- Presentations, seminars
- Field study
- Project works
- Workshops
- Remedial classes, assignments, Tutorials, Technology enabled teaching learning process.

### 6.3.3 Examination and Evaluation

- Primarily examination and evaluation is prerogative of affiliating body University of Kashmir.
- periodical Internal assessments
- Assignments
- Presentations
- Viva, Group discussions
- University Examinations
- Weaker Students are assisted during remedial classes for improvement.

### 6.3.4 Research and Development

- Engagement of faculty in various Projects funded by National research development agencies.
- Faculty Improvement programmes through research
- Laboratory and library facilitation.
- Organising National and state level seminars, workshops and conferences. College organised **Two Day National Conference on Recent Trends in Biosciences** in which hundreds of delegates participated (3<sup>rd</sup>-4<sup>th</sup> October, 2011)
- Syllabus oriented regular field studies to inculcate a sense of observation, analysis and critical thinking amongst the students.
- Research based project work at PG level.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Internet access to e-books, e- journals extended to all departments with password facility to every faculty member.
- Xerox facility for students at subsidised rates.
- Broad band Internet facility is available for the staff and students as well.
- Library is constantly in pursuit of up gradation in terms of books, journals reference books, e-books, e-journals and other allied infrastructure.
- Library automation in progress.
- Addition of reference books and journals is a regular feature,  
**ICT**
- Digitization of records
- Access to college information through website
- Up gradation of software and hardware
- Edu-Sat  
**Physical Infrastructure/Instrument**
- Adding more built up area to laboratory and class rooms
- Networking in all departments for internet access.
- Procurement of advanced instruments for upgrading the laboratories

### **6.3.6 Human Resource Management**

- As a requirement new committees are framed keeping in view the utility, experience and contribution during previous performances. The staff of 69 permanent members make out a valuable human resource in formation of various committees for delegation of work.
- To upgrade the knowledge and teaching skills, the deputation of faculty for orientation/refresher through refresher/ summer/winter schools and training workshops.
- Need based engagements of temporary non-teaching staff to perform varied tasks like plumbing, electrical works, masonry, carpentry, gardening, cookery and watch and ward.
- The concerned departments evaluate the experience and skills of non-permanent faculty after due verification in case of their selection.

### **6.3.7 Faculty and Staff Recruitment**

Since our institution is fully government run coming under provincial education system therefore all kinds of recruitments are done, as per the rules laid by state Government.

### **6.3.8 Industry Interaction / Collaboration**

- All the departments have an industry interaction as per the needs of the syllabus like Sericulture industry, Fisheries, Medicinal plant repositories and other such industries. Also hydroelectric Power Projects and sewage treatment plants are being visited by students of various subjects.

### **6.3.9 Admission of Students**

- The UG and PG admission is carried purely on the basis of merit set by University.
- Access to admission is available to all eligible students without any language and geographical barriers.
- Admission committee supervises all admission processes.
- Reservations are strictly followed as per state government policies and rules.
- PG admissions are allotted by university of Kashmir
- Career Counselling cell comprising of faculty members helps students in admission related matters.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>• General Provident Fund</li> <li>• NPS</li> <li>• State life Insurance,</li> <li>• health insurance</li> </ul>
Non-teaching	<ul style="list-style-type: none"> <li>• General Provident Fund</li> <li>• NPS</li> <li>• State life Insurance,</li> <li>• health insurance</li> </ul>
Students	<ul style="list-style-type: none"> <li>• Various types scholarships and grants</li> <li>• Subsidised Hostel facility</li> <li>• Medical Check-ups</li> </ul>

6.5 Total corpus fund generated

Rs. 17587273

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Principal IQAC, Academic affairs committee (Not formal)
Administrative	Yes	Finance Department	Yes	Principal/ Through committees

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- No efforts were made by the University despite inclination of the institution.

6.11 Activities and support from the Alumni Association

- Sharing of Nostalgia by **Er. Harbhajhan singh** (Coordinator mini hydel projects J&K state, retired superintendent Engineer Civil J&K PDD/PDC) a prominent Alumni of the college.
- Visit of octogenarian former army general Om Prakash Malhotra who shared his golden moments of his student life in the institution.
- Ghulam Mohammad Bhat (Ex- member of Kashmir accounts services) shared his nostalgia.
- Sponsoring of Saif Uddin Memorial Football Tournament funded by family of late Alumni.

6.12 Activities and support from the Parent – Teacher Association

- Parent teacher interaction is carried through college redressal cell which works under the guidance of dean student's welfare.

6.13 Development programmes for support staff

- The grievances of the non-teaching staff are addressed well in time.
- The staff is encouraged to take up trainings in different institutions for improving their technical skills.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Our campus is no smoking zone
- No polythene zone.
- Solar lights
- Tree talks
- Plantation drives
- Cleanliness drives by NSS volunteers.
- Construction of Compost pits.
- Awareness related to use of clean energy.
- Promotion of energy conservation concepts.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- To review an old best practice, a tournament in the name of a sports luminary who incidentally was the Principal of the college was organised.
- Alumni of college have been invited to contribute towards creation of certain infrastructural facilities and scholarships for orphans and best students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

S.No	Plan of Action	Action Taken Report
1.	Admission process	A*
2.	Commencement of classwork	A
3.	First General staff meeting	A
4.	Special social service camp	A
5.	Seerat conference	A
6.	World Arbor Day	A
7.	Enrolment of NSS volunteers	A
8.	Annual Road Race	A
9.	Annual Cycle Race	A
10.	Enrolment of NCC cadets	A
11.	Activity Group meeting	A
12.	World Environment Week Celebrations	A
13.	Special social Service camp	A
14.	Field trip	A
15.	Excursion	A
16.	Inter-college football tournament	A
17.	Social activities	A
18.	Cultural Program	A
19.	Inter college cricket tournament	A
20.	Inter-college Debate	A
21.	Practical sessionals	A
22.	Science conference	NA*
23.	Inter-college debating competition	A
24.	Staff meeting for review of functioning of committees	A
25.	College Athletic meeting	NA
26.	College Annual Day	A
27.	P.G. Internal Assessment and sessionals	A

A\*-- Accomplished NA\*-- Not Accomplished

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annexure II
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*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*



7.4 Contribution to environmental awareness / protection

Besides the regular features like world Environment week celebrations

- Leprosy colony adopted for environmental and social upliftment
- Cleanliness drives organised
- Nature talk series
- Nature expeditions

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL



*Annexure I**Academic Calendar 2011-2012*

S.No	Plan of Action	Action Taken Report
1.	Admission process	A*
2.	Commencement of classwork	A
3.	First General staff meeting	A
4.	Special social service camp	A
5.	Seerat conference	A
6.	World Arbor Day	A
7.	Enrolment of NSS volunteers	A
8.	Annual Road Race	A
9.	Annual Cycle Race	A
10.	Enrolment of NCC cadets	A
11.	Activity Group meeting	A
12.	World Environment Week Celebrations	A
13.	Special social Service camp	A
14.	Field trip	A
15.	Excursion	A
16.	Inter-college football tournament	A
17.	Social activities	A
18.	Cultural Program	A
19.	Inter college cricket tournament	A
20.	Inter-college Debate	A
21.	Practical sessionals	A
22.	Science conference	NA*
23.	Inter-college debating competition	A
24.	Staff meeting for review of functioning of committees	A
25.	College Athletic meeting	NA
26.	College Annual Day	A
27.	P.G. Internal Assessment and sessionals	A

*\*A – Accomplished**\*NA—Not Accomplished*

## **Best Practice**

❖ **Title:**

Transforming faculty into resource persons

❖ **Objectives:**

- To enhance the resourcefulness of the faculty related to their subjects
- To keep the faculty abreast with the current events related to their fields.

❖ **The context:**

It is very important for any resource person to stay updated with the past and current knowledge related to their subjects which in direct and indirect ways benefit the college and the student community as well.

❖ **The Practice:**

The faculty is motivated to respond to any queries related to their subjects of concern whenever any agency, institution or organisation approaches them for the same.

❖ **Evidence of Success:**

- The faculty has been mentoring students from various universities for giving necessary inputs for their project work.
- Producers of documentaries and other media have been approaching the faculty for taking necessary inputs related to their field of expertise.
- Faculty have been acting as resource persons for the Academic Staff College, University of Kashmir.