

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A AQAR for the year (2010-11)

1. Details of the Institution

1.1 Name of the Institution	SRI PRATAP COLLEGE
1.2 Address Line 1	MAULANA AZAD ROAD
Address Line 2	
City/Town	SRINAGAR
State	Jammu and Kashmir
Pin Code	190001
Institution e-mail address	Spcsg1905@gmail.com
Contact Nos.	0194-2476828
Name of the Head of the Institution:	Prof. Zahoor Ahmad Chat
Tel. No. with STD Code:	0194-246828
Mobile:	9419010839
Name of the IQAC Co-ordinator:	Prof. Manzoor Ahmad Wani
Mobile:	9419018024

IQAC e-mail address:

Iqac.spc@spcollege.co.in

1.3 NAAC Track ID

OR

1.4 NAAC Executive Committee No. & Date:

EC/33/295 Dated:16-09-2004

1.5 Website address:

www.spcollege.co.in

Web-link of the AQAR:

www.spcollege.co.in/NaacDoc.aspx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	8.3	2004	05 yrs
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

08/03/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University

State Central Deemed Private

Affiliated College

Yes No

Constituent College

Yes No

Autonomous college of UGC

Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Kashmir, Srinagar-6

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="0"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="NIL"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="5"/>
2.10 No. of IQAC meetings held	<input type="text" value="03/year"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="06"/> Faculty <input type="text" value="02"/>
	Non-Teaching Staff <input type="text" value="02"/> Students <input type="text" value="02"/> Alumni <input type="text" value="01"/> Others <input type="text" value="01"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text"/> International <input type="text"/> National <input type="text"/> State <input type="text"/> Institution Level <input type="text"/>
(ii) Themes	<input type="text"/>

2.14 Significant Activities and contributions made by IQAC

- IQAC was established in the college for first time.
- Several meetings of the IQAC, co-opting a good number of faculty members, to chalk out the course of action for IQAC.
- Decided to publish a monthly IQAC News Letter. Initially for internal circulation only.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
	<i>Annexure 1</i>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

<i>Annexure 1</i>

Part B

AQAR for the year

2010-11

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	-	-	-
UG	02	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	04	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	-
Annual	01

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, regular syllabi revision/update meeting conducted in University (Affiliating).

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	71	50	21	Nil	Nil

2.2 No. of permanent faculty with Ph.D. 09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	18	-	14	-	-	-	-	-	32

2.4 No. of Guest and Visiting faculty and Temporary faculty - 04 28

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	2
Presented papers	-	1	2
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of 3D models and visual aids.
- Extensive nature exposures for critical understanding of natural processes.

2.7 Total No. of actual teaching days during this academic year 136

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) -

19	-	-
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2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

66

2.11 Course/Programme wise distribution of pass percentage:

S.NO.	Title of the Programme	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
1	PG Env. Sci	12	-	84	16	-	100
2	PG Chem.	12	-	25	42	17	84
3	B.Sc.	359	-	16.4	49.3	6.27	72.1
4	B.Sc.IT	19	-	100	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Through Periodic meeting with teaching staff.
- By analysis of the feedback received from the students through Academic Affairs Committee.
- Result evaluation and fixing the responsibility of lacunae if any

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	4
UGC – Faculty Improvement Programme	2
HRD programmes	-
Orientation programmes	5
Faculty exchange programme	1
Staff training conducted by the university	-
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	10
Others	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	12	-	05
Technical Staff	40	37	-	37

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 54 projects related to clean energy submitted to 350. org for the Great Power Race, out of which 45 were accepted.
- Training workshop for college students regarding pollution monitoring and testing techniques

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	25lac	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	-	-
Non-Peer Review Journals	-	01	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2009 till date	MOEF, GOI	25 lac	15 lac
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

15 lac

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: **Not Applicable**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
01	01	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="01"/>	College forum	<input type="text" value="06"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="05"/>	Any other	<input type="text" value="02"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp
- World AIDS Day: Red Ribbon club activities
- World Arbor Day
- Environment Awareness Program
- Campus Declared a no-polythene zone
- World Environment week

Criterion – IV 2010-11

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	24.25 Acres	--	--	24.25
Class rooms	28	--	--	28
Laboratories	31	--	--	31

Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	05	--	UGC/ State Govt	05
Value of the equipment purchased during the year (Rs. in Lakhs)	340.00	3.30	State Govt.	343.30
Others	--	--	--	--

4.2 Computerization of administration and library:

- Automation process initiated in library
- Computer training imparted to ministerial staff

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	69366	3412367	1704	325500	71070	3737867
Reference Books	7364	413900	135	94500	7499	508400
e-Books	51746	5000	51746	5000	51746	10000
Journals	11	4400	11	4400	11	8800
e-Journals	2154	5000	2154	5000	2154	10000
Digital Database	--	--	--	--	--	--
CD & Video	40	Gratis	06	Gratis	46	Gratis
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	60	08	10	01	--	01		
Added	20	--	--	--	--	--		
Total	80	08	10	01	--	01		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Department of IT imparted computer literacy training to both teaching and non- teaching faculty.
- Department of IT organised two week workshop on e- lecture design for the faculty.
- Intranet/ networking facility created within the campus.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.52
ii) Campus Infrastructure and facilities	32.15
iii) Equipments	0.25
iv) Others	15.25
Total :	48.17

Criterion – V (2010-11)

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC established in the college as per the UGC norms.
- IQAC is collecting data related to the student services in the college and in the process of compiling the same.

5.2 Efforts made by the institution for tracking the progression

- A Counselling cell still in its inception is developing a mechanism to track a progression of undergraduate/ post graduate students of the institutions after they pass out.
- Review of the work done by the committees is being periodically analysed and the limitations are addressed thereof.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1671	54	-	-

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	1587	94.95		84	5.05

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1647	-	145	07	-	1799	1573	-	141	11	-	1725

Demand ratio

Dropout % 18.11

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	100	136000
Financial support from government	70	557000
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Benches put in place in the parks for the students.
- Girls park beautified
- Heating arrangement in class room on demand for P.G students.

Criterion – VI (2010-11)

6. Governance, Leadership and Management

VISION: To strive, to seek, to find out, not to yield

MISSION: To enable the students to think logically, analytically and critically in order to inculcate scientific temper in them

To realise ones potential for self-development in terms of physical, emotional, intellectual and moral attainments through educational experience

To enquire a comparative capability to appreciate and imbibe the emerging values of contemporary times such as concern for ecology, equity, credibility, harmony and cultural pluralism

6.2 Does the Institution has a management Information System

Yes, Institution has a management Information system managed by different sections depending up on the type of information e.g. all information regarding financial transaction and administrative matter is managed by the administrative office of the institute while as all academic information is managed by the academic affair committee. The extension activities are managed by IQAC.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum designed by the University is mandatory to be transacted. However, the faculty is free to bring in improvements particularly at strategic level to make strides for achieving excellence. Supplementing the material, giving list of web sites, bibliography, asking for further reading by the students are some of the strategies adopted to improve curricular transaction.

6.3.2 Teaching and Learning

- Classroom work aided with teaching learning materials
- Laboratory work
- Presentations, seminars
- Field study
- Project works
- Workshops
- Remedial classes, assignments, Tutorials, Technology enabled teaching learning process
- Use of Edu-Sat for teaching learning activities.

6.3.3 Examination and Evaluation

- periodical Internal assessments
- Assignments
- Presentations
- Viva, Group discussions
- University Examinations
- Weaker Students are assisted during remedial classes for improvement.

6.3.4 Research and Development

- To facilitate the faculty to pursue various research projects.
- Engagement of faculty in various Projects funded by National research development agencies.
- Faculty Improvement programmes through research
- Providing Laboratory and library facilitation for research oriented faculty after college hours.
- Organisation of National and state level seminars, workshops and conferences.
- Research based project work.
- Undertaking field studies to inculcate sense of observation, analysis and critical thinking about the environs.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

- After college hours library access to the students.
- Automation of Library
- Journal subscription

ICT

- Digitization of records
- Access to college information through website
- Edu- Sat facility

Physical Infrastructure/Instrument

- Maintenance of built up area especially laboratory and class rooms
- Networking in all departments for internet access.
- Procurement of advanced instruments for upgrading the laboratories
- Hi-tech greenhouse through SAP.
- Development of lawns.

6.3.6 Human Resource Management

- The staff of 65 permanent members form various committees at the beginning of the academic session keeping in consideration the inclination and expertise of the members on staff.
- Selection of non-permanent faculty after due verification of their teaching experience/ skills, which has been evaluated by concerned departments.
- To upgrade the knowledge and teaching skills, the deputation of faculty for orientation/refresher courses / summer/winter schools and training workshops.
- Need based engagements of temporary non-teaching staff to perform varied tasks like plumbing, electrical works, masonry, carpentry, gardening, cookery and watch and ward.
- The NSS and NCC wings of the college are run by respective programme officers who take part in various activities within and outside campus.
- In this session teaching faculty, **35 academic arrangement, 22 assisting staff and 26 class IV staff** are working in the institution.

6.3.7 Faculty and Staff recruitment

Since our institution is fully government run coming under provincial education system therefore all kinds of recruitments are done, as per the rules laid by state Government.

6.3.8 Industry Interaction / Collaboration

- The interaction/collaboration is carried at local level as per the demands of subject and syllabus.
- Department of Geology is carrying interactions with (PDD) power development department to expose students with various types of geological investigations carried out during field work and constructions like tunnelling, dam constructions, aqueducts etc.
- Department of Zoology also carries field interactions with state fisheries, sericulture and apiculture departments.
- Similarly Physics, Chemistry, Geography and Environment science departments also take keen interest in such interactions.
- Facilitation of Educational tours
- Recommending the staff /students for short term courses.

6.3.9 Admission of Students

- The admission is carried purely on the basis of merit set by University of Kashmir and higher Education department who also monitors over all process.
- Making available admissions to any aspirant residing in any part state/country.
- Counselling cell comprising of faculty members constituted each year to help and counsel the students properly.
- Reservations are strictly followed as per state government policies and rules.
- PG enrolments are allotted by University of Kashmir as per their merit in entrance tests conducted by affiliating University.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none">• General Provident Fund• NPS• health insurance• State life Insurance,
Non-teaching	<ul style="list-style-type: none">• General Provident Fund

	<ul style="list-style-type: none"> • NPS • State life Insurance, • health insurance
Students	<ul style="list-style-type: none"> • Various types scholarships and grants • Subsidised Hostel facility

6.5 Total corpus fund generated

Rs. 17876378

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes,	Principal IQAC Academic affairs committee (Not formal)
Administrative	Yes	Finance Department	Yes	Principal/ Through committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- No such efforts in place till date

6.11 Activities and support from the Alumni Association

- College remains intouch with the alumni association of SPC'ians : SHAHEEN

6.12 Activities and support from the Parent – Teacher Association

- No parent teacher association is in place, however Parent teacher interactions take place on occasions like annual meetings, award ceremonies and whenever the situation demands.

6.13 Development programmes for support staff

- Time to time training and interaction programmes for over all career development.
- Meetings with worthy Principal for the grievances
- Grievances redressal cell in place for addressing issues pertaining to supports staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Our campus is no smoking zone
- No polythene zone.
- Solar lights
- Tree talks
- Plantation drives
- Cleanliness drives by NSS volunteers.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Monthly IQAC newsletter has been published for the internal circulation in order to assess the performance of events in accordance with the institutional calendar published in the college prospectus.
- Department-wise extension lectures are being organised with a view to substantiate the teaching learning process besides the regular transaction in the classroom and laboratories.
- Mentorship of students was encouraged when the Principal and faculty visited library canteen, parks, playfields and hostel to interact with the students on the subjects other than the prescribed syllabi.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

S.No	Plan of Action	Action Taken Report
1.	Admission process	A*
2.	Commencement of classwork	A
3.	First General staff meeting	A
4.	Special social service camp	NA*
5.	Seerat conference	A
6.	World Arbor Day	A
7.	Enrolment of NSS volunteers	A
8.	Annual Road Race	A
9.	Annual Cycle Race	A
10.	Enrolment of NCC cadets	A
11.	Deweeding of the college campus	A
12.	Activity Group meeting	A
13.	Naatiya Mushai'ra	A
14.	Group Tournament	NA
15.	World Environment Week Celebrations	A
16.	Special social Service camp	NA
17.	Field trip	A
18.	Excursion	A
19.	Intercollege football tournament	A
20.	Social activities	A
21.	Cultural Program	A
22.	Inter college cricket tournament	A
23.	Three days pollution monitoring and testing workshop for the college students	A
24.	Practical sessionals	A
25.	Inter-college poetry recitation competition	NA
26.	Inter-college debating competition	A
27.	Hiking expedition	NA
28.	Staff meeting for review of functioning of committees	A
29.	College Athletic meeting	NA
30.	College Annual Day	A
31.	P.G. Internal Assessment and sessionals	A

*A – Accomplished

*NA—Not Accomplished

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<i>Annexure II</i>

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- | |
|---|
| <ul style="list-style-type: none">• Programs related to environmental awareness conceived and presented• World Environmental Day Celebrations• College declared a No-Polythene zone and a clean energy campus• Energy Audit conducted• Nature talks• Screening of documentaries related to climate change• Students trained for Environmental pollution monitoring and analysis |
|---|

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

NIL

Annexure I

Academic Calendar 2010-2011

S.No	Plan of Action	Action Taken Report
1.	Admission process	A*
2.	Commencement of classwork	A
3.	First General staff meeting	A
4.	Special social service camp	NA*
5.	Seerat conference	A
6.	World Arbor Day	A
7.	Enrolment of NSS volunteers	A
8.	Annual Road Race	A
9.	Annual Cycle Race	A
10.	Enrolment of NCC cadets	A
11.	Deweeding of the college campus	A
12.	Activity Group meeting	A
13.	Naatiya Mushai'ra	A
14.	Group Tournament	NA
15.	World Environment Week Celebrations	A
16.	Special social Service camp	NA
17.	Field trip	A
18.	Excursion	A
19.	Intercollege football tournament	A
20.	Social activities	A
21.	Cultural Program	A
22.	Inter college cricket tournament	A
23.	Three days pollution monitoring and testing workshop for the college students	A
24.	Practical sessional	A
25.	Inter-college poetry recitation competition	NA
26.	Inter-college debating competition	A
27.	Hiking expedition	NA
28.	Staff meeting for review of functioning of committees	A
29.	College Athletic meeting	NA
30.	College Annual Day	A
31.	P.G. Internal Assessment and sessional	A

A= Accomplished; NA= Not Accomplished

Best Practice

2010-11

❖ **Title:**

Imbibe writing skills amongst the students

❖ **Objectives:**

To initiate the students towards writing of sciences and non-science essays. Hone the talent of students for reaching out to outside world with their ideas through writing of pieces in magazines, newspapers, journals etc.

❖ **The context**

Generally students are, shy and have low confidence level particularly in their writing skills. However, a little bit of initiation, encouragement, training gives them the confidence in honing their skills of writing and they start to produce excellent, well-appreciated write ups.

❖ **The practice:**

The students were invited and encouraged, through notices and class room announcements to come forth for participating in on-spot essay/writing competitions and the best essays were published in the college magazine as a mark of appreciation.

❖ **Evidence of success:**

The number of students coming up with their articles/write-ups for the college magazine has increased and the quality of the write-ups is also showing improvement.